

DCI/IC 74-0310

30 January 1974

MEMORANDUM FOR: Admiral Harvey

SUBJECT : Monthly Newsletter

I agree that a newsletter could have important public relations gains. It will be difficult, however, to strike a balance between making the newsletter in fact indicative of the range of activities that the IC Staff is engaged in and being certain that the inclusion of specific items is not counter productive.

I am concerned that simple editing of the internal Weekly as the basic source could lead to trouble. For example, item 3 of your sample newsletter, attached to your 24 January memo, would not be appropriate for inclusion in a Monthly Newsletter. Jim Vance's initiative to me on SecDef planning and program guidance is a delicate matter and the inclusion of such an item in a Monthly Newsletter could seriously damage the relationship I'm building with him.

I do not think that inclusion of names of action officers and telephone extensions would be a good idea. I presume we do not intend to create a deluge of inquiries in response to such a newsletter.

Another concern I have is the procedures that will be followed in preparing such a newsletter and the additional workload implied. The implication to me of including in your sample the item to which I have already alluded is that I personally will want to review the newsletter for any items proposed for inclusion affecting my responsibilities.



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Approved For Release 2004/05/05 : CIA-RDP80M01082A000900120008-6

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